

Agenda

Scheduled 21st November 3 p.m. – 4 p.m.

Chair: Michael Knight (Manager – UKBranch)

- Apologies for absence
- Minutes from last meeting
- Generating new business using business cards, flyers and newsletters
- ♣ New ideas products and offers
- Sales figures for the week
- Targets
- ♣ Top Sales Assistant of the month
- **♣** AOB