

PRESENTATION EVALUATION SHEET



Name of person whose presentation you have been watching:

.....

How well does the presentation meet the needs of the audience? Judge the presentation against the criteria in the table below.

Score each with a mark from 1 to 4, where 4 is the best/highest score. Add a comment to say how **one** feature could be improved.

Criteria	Score 1–4	Describe one feature you found less effective. How could it be improved?
Is the background colour suitable?		
Is the text colour suitable?		
Is the text the right size?		
Are the images well placed?		
Are the images suitable?		
Is sound used effectively?		
Are the pages laid out attractively?		
Is the content appropriate?		
Does the presentation have a good structure?		

You may:

- Guide teachers or students to access this resource from the teach-ict.com site
- Print out enough copies to use during the lesson

You may not:

- Save this resource to a school network or VLE
- Adapt or build on this work

A subscription will enable you to access an editable version and save it on your protected network or VLE