

Name _____

WORKSHEET 13 – THE ELECTRONIC WORLD

Make sure that you are familiar with all of the information detailed in this booklet. There are a number of tasks for you to carry out, be sure to read the information fully whilst completing the tasks. You could be asked about any of this in the test!

Use the theory notes in the worksheet 13 section of the teach-ict.com site to help you complete this booklet.

TASK 1: EMAIL

Q1. What is the term 'email' short for?

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Q2. In your own words explain what you understand by the term 'email'

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.....

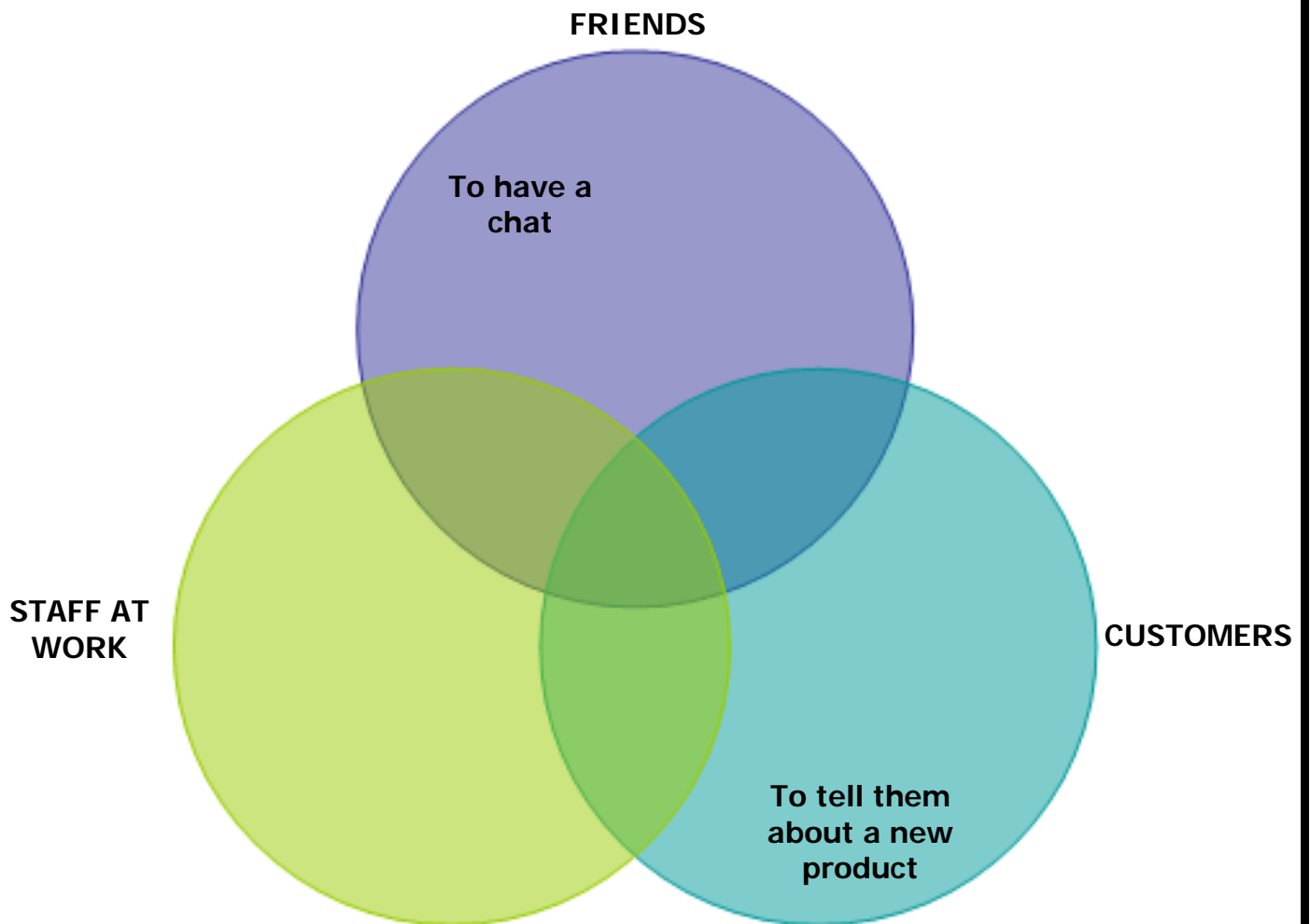
Q3. Before you can send an email to someone there are a few things that you will need. What might these be?

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.....
.....

Q4. Which of the following would be the correct format for an email address?

- | | |
|---------------------|--------------------------|
| johnsmith.com | <input type="checkbox"/> |
| aol@johnsmith | <input type="checkbox"/> |
| johnsmith@email.aol | <input type="checkbox"/> |
| johnsmith@aol.com | <input type="checkbox"/> |

Q5. Emails can be used for many different reasons. We have given you a few but try to identify some more reasons by yourself. Once you have done this, complete the diagram below:



Q6. Complete the table below

EMAILS	
ADVANTAGES	DISADVANTAGES

TASK 2: ECOMMERCE

Q1. In your own words explain what you understand by the term 'ecommerce'

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Q2. List some items that you could purchase via ecommerce

1	4.....
2	5.....
3	6.....

Q3. In the space below, draw a diagram to show how you would go through the process of purchasing something using ecommerce. Draw as many stages as you can think of. We have started you off:

**Decide what you
want to buy**



**Find a site selling
what you want**



Q4. Complete the two tables below

ECOMMERCE FOR CUSTOMERS	
ADVANTAGES	DISADVANTAGES

ECOMMERCE FOR BUSINESSES	
ADVANTAGES	DISADVANTAGES

Q5. An ecommerce site should be using encryption. What does this mean and why would they be using encryption?

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Q6. How can you tell if you are using a 'secure site'?

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Q7. Explain why it is important that you keep your user name and password for any ecommerce site safe.

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Q8. Record any extra facts that you found out for yourself about ecommerce.

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END OF WORKSHEET